



*Food for People, Inc.*  
**The Food Bank for Humboldt County**  
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[www.foodforpeople.org](http://www.foodforpeople.org)

## **JOB POSTING – WAREHOUSE SPECIALIST**

Food for People, the Food Bank for Humboldt County, is seeking a Warehouse Specialist to work as part of our dynamic team. The Specialist works under the direction of the Operations Manager to assist with warehouse logistical duties, including packing, loading and delivering food orders to Food for People's countywide distribution sites.

The person hired must have a strong ability to work independently and accurately; be able to lift up to 50 lbs. repetitively; be comfortable operating a forklift and driving a cargo van and a box truck (we can provide additional training, as needed); and have strong math and inventory tracking skills. The candidate must work well as part of a team as well, and be great at multitasking and staying organized.

The level of personal satisfaction is tremendous if you are looking to work with a great team that makes a difference in the lives of the people we serve. The position is 35-40 hours per week, Monday through Friday. The pay rate is \$18/hour. We provide sick, vacation, and holiday time, and medical, vision, dental, and life insurance benefits are available upon successful completion of an introductory period at no cost to the employee. Optional participation in the CalSavers Retirement Savings Program is also available. Candidates willing to make a long-term commitment to the position are preferred. Food for People is committed to providing a safe workplace and adhering to safe food distribution and workplace practices during the COVID-19 pandemic.

Please review the attached job description and qualifications. After reviewing, if you are interested in applying, **applications must include:**

- Cover letter that tells us about you, the passions, interests, and experience that would make you a great fit, and how you meet the qualifications listed below.
- Résumé
- Completed Food for People application available on our website at <http://foodforpeople.org/jobs>
- At least three recent professional references and two personal references

### **Application packets can be submitted by:**

Emailing to HRteam--at--foodforpeople.org

Position is open until filled. Interviews will be scheduled with selected candidates.

Food for People is designated as the Food Bank for Humboldt County, and we are considered Humboldt County's primary hunger relief organization, providing food assistance through a network of programs and partnerships that reach more than 16,000 low income children, seniors, and others each month. Food for People currently operates a total of 18 programs for individuals of all ages whose financial circumstances have left them without adequate resources to purchase food. To learn more about our programs and impact, please visit our web site at [www.foodforpeople.org](http://www.foodforpeople.org). The full job description follows.

*Thank you for your interest in working with Food for People!*

### **Qualifications:**

Must possess a combination of education, experience, skills, and abilities necessary to carry out the job, including but not limited to the following:

- Ability to work with sensitivity and without discrimination towards peoples of diverse cultures, races/ethnicity, socio-economic positions, ages, religions, genders, physical/mental challenges/disabilities, and sexual orientations
- Ability to show initiative and share decision-making with co-workers
- Self-motivated and works well independently

- Demonstrated ability to work under pressure to meet deadlines
- Encourage and model a professional and positive attitude in all job related activities
- Personal ability to motivate and relate positively to groups and individuals
- Accuracy and attention to detail
- Excellent organizational skills, time management, and multitasking
- Ability to lift up to 50 pounds repetitiously is mandatory
- Ability to operate or be trained to operate a pallet jack
- Comfortable driving a cargo van and box truck
- Valid California Driver's license and excellent driving record
- Spanish language proficiency helpful